



Marshfield Flash Galleries Artist Agreement

TERMS

- (1) Artist Name, ARTIST, agrees to display between X – XX works of art (depending on size) in the windows / storefront of ADDRESS, beginning on MONTH, DAY, YEAR and concluding on MONTH, DAY, YEAR. The ARTIST will bring the artwork to the gallery promptly at 0:00 am / pm, on DAY, MONTH, YEAR and will arrive promptly at a similar time for takedown on MONTH, DAY, YEAR. (Details will be confirmed between New Visions Gallery and the ARTIST).
- (2) The installation and removal of all artwork will be executed by staff of New Visions Gallery. The selection of the specific work will be by mutual agreement between the staff of New Visions Gallery and the ARTIST. All artwork is to remain on display for the duration of the one-month exhibit period.
- (3) The ARTIST will provide artwork ready for installation – properly mounted and framed, with proper hanging wire, well secured at both sides of frames (please no sawtooth hangers). All glass, mats, frames and artwork must be clean and in good repair.
- (4) The ARTIST will provide New Visions Gallery staff with label inventory information of work to be displayed using the form provided. Please return the filled-in form in the enclosed envelope at least two weeks prior to your installation to New Visions Gallery. Specific subjects are not appropriate for the very diverse audiences that will experience the work. These include: nudity, religious symbols, overt political messages and drug - related themes. Please inquire if you have questions.
- (5) Sales of installed artwork are permitted and encouraged. All sales inquiries will be referred directly to the ARTIST, who is responsible for any and all sales agreements. Neither Marshfield Flash Galleries, New Visions Gallery or Main Street Marshfield will assess a commission on sales of artwork (please price artwork with this in mind), and none of these organizations will participate in direct negotiation of any sales agreements, nor future mediation which may be required as a result of sales agreements. ARTIST is responsible for all state and federal requirements associated with artwork sales including collection of sales tax and proper reporting. When an artwork sells, the ARTIST should notify New Visions Gallery. A red “sold” dot will be placed on that label. At no time is the ARTIST permitted to remove artwork from the property during the exhibit.
- (6) ARTIST will attend a Reception, held the Third Thursday of the month of their exhibit.
- (7) The ARTIST will be fully responsible for insuring or self-insuring the artwork on exhibit against any and all damages. While New Visions Gallery, Main Street Marshfield

and the property owner will exert all reasonable efforts to protect the artwork from theft, vandalism, sun and other damages, the ARTIST agrees that by signing below he / she be fully liable for any and all problems to and with the artwork which may be due to installation in the gallery. The ARTIST further agrees to hold harmless New Visions Gallery, Main Street Marshfield and the property owner, and the various staffs of these named for any and all problems and / or damage to the artwork while it is installed.

(8) The ARTIST agrees to permit use of his / her name, and use of electronic reproductions of the installed artwork, as part of any publicity efforts initiated by New Visions Gallery, Main Street Marshfield, and the property owner on behalf of the exhibit program. The ARTIST agrees that any publicity that he / she initiates on his / her own will always include reference to New Visions Gallery, Main Street Marshfield, the Wisconsin Arts Board and the National Endowment for the Arts as co-sponsors of the exhibition. (Logos can be provided).

(9) The ARTIST may only have access to the property of the exhibit when New Visions Gallery staff and / or property owner is present. ARTIST may not display work that contains nudity, overt religious or political messages or violence. "Live" or performance art is not permitted as a part of this program.

(10) New Visions Gallery will make every effort to keep the artwork on display for the full exhibit period. If the property becomes unavailable at any time during the course of the exhibit, the ARTIST will be notified immediately and a new removal date will be set.

Artist Name Printed

New Visions Gallery Staff (Printed)

Artist Signature

NVG Staff Signature

Date

Date